

2009 ORCHESTRA PROJECT

STUDENT CONDUCT: POLICIES AND REGULATIONS

VCU & Richmond Symphony *Orchestra Project* participants are expected to be responsible and mature members of the VCU living and learning community. Participants recognize that respect for others is essential to establishing a highly functioning living environment. Respect for both the personnel and the property of VCU is expected at all times.

I. Responsibilities

Each student assumes personal responsibility to maintain a climate of mutual respect and trust which fosters growth and learning. The Camp Directors, Head of Residence Life, Senior Counselors, Counselors, and Instructors to whom disciplinary authority is delegated are responsible for consistently and uniformly applying all policies and regulations.

II. General Rules

While participating in VCU & Richmond Symphony *Orchestra Project* activities, no student shall violate camp rules and regulations. Infractions of these rules will result in disciplinary action and may result in immediate dismissal from the Camp.

1. We have a zero tolerance policy regarding inappropriate behavior. Students shall not behave in a disorderly or inappropriate manner, or in any other manner to interrupt or disturb the operation of their classes, the Camp or its activities.
2. All students are responsible for the care and preservation of their rooms, study areas, and all other dormitory facilities. Damage to school property, including lost room keys and meal cards, will be repaired or replaced at the expense of the student causing the damage.
3. All students are expected to participate in every program activity, including meals, classes, evening activities, etc. Class attendance is required except as excused by the Camp Directors or a physician.
4. Residential students are not allowed to ride in vehicles at any time during the Camp unless accompanied by a camp staff member.
5. Students will be required to turn off all mobile phones and personal electronic devices during all camp activities to minimize interruptions and maximize learning. Phones must be kept completely out of sight at all times during the camp day. Students who need to contact their parents may request to use the camp director's phone.
6. Students must abide by curfews. Absence from the campus without the Director's prior approval, absence from one's assigned residence hall after curfew, visiting rooms in a residence hall assigned to the opposite sex, and harboring guests and visitors will result in immediate dismissal from the Camp.
7. Students shall not fight or display or contribute to aggressive behavior that is disruptive or dangerous.
8. Students shall not willfully or maliciously injure, deface, or destroy camp property, VCU property or the property of others.
9. Smoking and possession of tobacco products is not permitted at any time.
10. Prescription medication must remain in the possession of the Camp Counselor or Camp Director while the student resides at VCU. The student is responsible for checking-in with the Camp Director or Camp Counselor for their medication each day. Students dispensing prescription medications to others for whom they were not prescribed will result in immediate dismissal from the Camp.
11. Students will be accompanied by a counselor or other staff member at all times.
12. Laptop computers are not allowed at Camp. Residential students may check their e-mail via the computers at the University Library at designated times.
13. Residential campers may not use their individual vehicles during the week.

III. Violations of Virginia Code Resulting in Immediate Dismissal from the Program and Possible Prosecution Under the Law

1. According to VA Code Section 4.1-305 and related sections, no person under twenty-one years of age may lawfully purchase or possess alcoholic beverages. Alcoholic beverages are prohibited. Infractions of this law will result in dismissal from the Camp and possible prosecution.
2. According to VA Code Sections 18.2-250 and 18.2-250.1, the possession, use, distribution, manufacture, or sale of legally controlled substances is prohibited. Infractions of this law will result in dismissal from the Camp and possible prosecution.
3. Graffiti and tagging are serious forms of property damage. In Richmond, this is a criminal offense that is taken very seriously by the City of Richmond police, the judicial system, the VCU police, and University officials. Several former Art Foundation students have recently completed prison terms for this offense. **A first offense has a MINIMUM sentence of 90 days. The most recent sentence for a student found guilty of property damage was 15 months in jail.** Any infraction of this law will result in program dismissal and possible prosecution.
4. Possession of a firearm, stun gun, or other weapon on school property is prohibited. Infractions of this law will result in dismissal from the Camp and possible prosecution.
5. Students are not to tamper with fire alarms. Any person who without just cause, calls or summons, by telephone or otherwise, any ambulance or fire-fighting apparatus, or any person who maliciously activates a manual or automatic fire alarm in any building shall be deemed guilty of a Class 1 misdemeanor. Such infractions will result in dismissal from the Camp and possible prosecution.

IV. Enforcement of Rules

The Camp Directors may exercise disciplinary measures, including dismissal from the Camp, after giving the student notice of the charges against him or her. If the student denies the charges, he or she will have an opportunity to present his or her version of what occurred during an informal hearing that will be held as soon as possible after the alleged misconduct. During this hearing an explanation of the facts as known by *Orchestra Project* personnel will also be presented.

If a student is dismissed from the Camp, a letter will be sent to his/her parents or guardian explaining the reason for dismissal. **Should a student leave the Camp at any time before the end of the Camp, regardless of the reason, no refunds will be made.**

***Note:** Parents are welcome to observe camp activities during the week, but must notify the Camp Directors in advance. Volunteering opportunities are also available. Please contact Susanna Klein at susannaviolin@yahoo.com or 804.615.3141 or Megan Miller at mmiller@richmondsymphony.com or 804.788.4717 x 144.

Please keep this copy for your information.

STUDENT NAME: _____

**2009 VCU & RICHMOND SYMPHONY
ORCHESTRA PROJECT**

STUDENT CONDUCT: POLICIES AND REGULATIONS AGREEMENT

We hereby certify that we have read and understand the policies and regulations that will be in effect throughout the 2009 Orchestra Project. **We have kept a copy** of the policies, and we agree to abide by these policies and regulations throughout the entire program.

Agreement of Parent/Guardian

Printed Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____

Date: _____

Agreement of Student

Printed Name of Student: _____

Signature of Student: _____

Date: _____

Please return this form at Orientation!