

# **RICHMOND SYMPHONY**

YOUTH ORCHESTRA PROGRAM

## **Financial Assistance In-formation**

**\*NOTE: Fall Financial Assistance Application  
Deadline: August 16, 2019**

If you are inquiring about financial assistance after August 16 please contact Jonathan Sanford at [jsanford@richmondsymphony.com](mailto:jsanford@richmondsymphony.com)

Richmond Symphony Youth Orchestra Program (YOP) is committed to enrolling students from diverse economic, religious, ethnic, racial and social backgrounds. As part of our commitment to equal access to high-quality music education, YOP offers financial assistance for families who would otherwise be unable to afford participation.

### **About YOP Financial Assistance Program:**

- Financial Assistance is entirely need-based; award decisions are based on a family's financial need and YOP's ability to support a percentage of that need.
- Financial Assistance funds are limited and are awarded on a first-come, first-served basis.
- Families must reapply with each registration.
- Financial Assistance awards are applied as a percentage reduction of the total tuition & concert package charges and do not require repayment. (Each registration is required to pay the full activity fee)
- Students receiving financial assistance are not eligible for additional discounts.  
Financial Assistance may be decreased or terminated if a student demonstrates unacceptable progress.

### **Financial Assistance Application Process:**

To apply for financial assistance, families must supply:

- Completed Financial Assistance application (reverse side)
- \$22/\$27 Activity fee
- Recent pay stub
- Photocopy of most recent Federal Tax Return **OR** official letter of proof from coordinating agency for welfare, social security, unemployment, child support, maintenance and/or alimony compensation

Additionally, YOP will consider:

- official documentation of changes or extenuating circumstances that have changed the financial status of the applicant subsequent to filing of tax return
- letters indicating extenuating circumstances not documented elsewhere which may support an applicant's claim to assistance (i.e. special needs)

**Applications will not be considered complete for review until all materials have been supplied.**

For questions regarding application, contact the RSO education department at:

**Jonathan Sanford**  
**Education Coordinator**  
**Richmond Symphony**  
**804-788-4717 x 145**  
**[jsanford@richmondsymphony.com](mailto:jsanford@richmondsymphony.com)**

**STUDENT INFORMATION**

Full Name (Print):		Date of Birth / /		Sex: M F	
Address:		City:		State: Zip:	
Instrument:		School (Fall '19):		Grade (Fall '19):	
School Music Teacher:		Private Lesson Teacher:			
County:		Home Phone: ( )		T-Shirt Size: YS YM YL S M L XL XXL	
Student Mobile Phone: ( )		Student Email Address:			
My child may be photographed for promotional materials for RSO: <input type="checkbox"/> YES <input type="checkbox"/> NO				YOP 2019-20 Ensemble:	

**GUARDIAN INFORMATION**

<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Other:	<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Other:
Name:	Name:
Occupation:	Occupation:
Name of Company:	Name of Company:
Mobile Phone ( )	Mobile Phone ( )
Preferred E-mail	Preferred E-mail

FAX  
804.788.1541

MAIL  
Richmond Symphony  
Youth Orchestra Program  
612 E. Grace St. Suite #401  
Richmond, VA 23219

Questions? Contact Jonathan Sanford  
Phone: 804.788.4717 x 145  
Email: jsanford@richmondsymphony.com

**Please note that Financial Assistance cannot be granted if this application is incomplete, which includes payment of activity fee prior to submission of FA application.**

**INCOME INFORMATION - REQUIRED**

Supporting documentation **must** be sent to verify the information you give below.

1. What is the Adjusted Gross Income of the person who, for income tax purposes, claims the student listed on this form as a dependant?  
Amount: \$ \_\_\_\_\_
2. What are the total wages of the other parent / guardian?  
Amount: \$ \_\_\_\_\_
3. Do you receive any other allotment of monies from agencies representing:
 

Aid to Families with Dependent Children	Amount: \$ _____
VA Public Aid: Monthly/Food Stamps/Wic	Amount: \$ _____
Alimony and/or child support	Amount: \$ _____
Social Security	Amount: \$ _____
Other income (retirement, disability, etc.)	Amount: \$ _____
4. Please indicate the total number people within your household: \_\_\_\_\_
5. **Enclose a photocopy of your latest income tax return and a current pay stub for all wage earners in the family.**
6. If extenuating circumstances occurred in the past year that hinder your ability to pay tuition in full, you may attach written documentation in support of these claims. Enclose a letter on a separate piece of paper describing any other information you would like to be brought to the attention of the Tuition Support Committee. Please write a short statement that explains why taking the indicated class is important to your child.
7. If approved for tuition assistance may we share student biographical information to our scholarship donors? (including: age, grade, instrument, school, ensemble – we will **NOT** release student/family names) Please circle: YES NO

**Required:** I have read and understand all of the RSO Youth Orchestra Program's policies and procedures and agree to adhere to them. I understand that tuition support may be withdrawn from any student who does not maintain a record of cooperation and achievement satisfactory to the RSO Youth Orchestra Program. I understand that tuition support is granted for instruction for the season and that I must apply separately for any summer class or camp. I understand that providing false or misleading information on any part of this application will disqualify me from any current or future tuition support from the RSO Youth Orchestra Program. If approved, students may be asked to submit a statement of their experience in RSO Youth Orchestra Program that we may share with our funders.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Parent/Guardian)